



Grant Application Form

1. Applicant	
Name of Organization and Acronym:	
Type of Organization (CBO or National NGO)	
Address (Physical location and Postal Address):	
Legal Status (Attach the registration certificate):	
Organization's mission (maximum 50 words):	
Name, Position and Contacts of contact person for this grant application:	
Name, Position and Contacts of authorized signatory:	
Bank details: Name of the bank : Bank Address Title of the Account: Account Number: SWIFT CODE:	

2. Proposed Project	
Title of the project:	
Project's ultimate goal (maximum 100 words):	
Where will the project be implemented:	
Proposed project duration (in months):	
Proposed project start date (DD MM YEAR):	
Total project amount:	
Amount requested from IIDC:	
Other funders and confirmed funding for this project (if any)	

3. Organisation Description

3.1 Organisation description (leadership, governance, structure and number of staff):

3.2 History and past achievements of the organization:

3.3 Current strategic focus and how the proposed project relates to the current strategy:

4. Project Description

4.1 What problem will the project address?

4.2 What is the target group for this proposed project and how will the project change the situation of each target group?

4.3 What are the objectives of the proposed object?

4.4 What are the activities and time frame?

4.5 What are the expected outcomes / results of this proposed project?

4.6 What change do you want to achieve from the overall project?

5. Monitoring, Evaluation and Learning

5.1 How will progress be monitored and evaluated?

5.2 Do you need any capacity strengthening in monitoring and evaluation? If yes, please specify

5.3 What is your learning agenda for this project and what are some of the learning questions which you will reflect on during this project implementation? Note that if you are not able to define them, IIDC can support you.

6. Capacity Strengthening needs (if any)

6.1 Do your staff have any capacity strengthening needs that would be necessary to address in order to successfully implement this project? If yes, please mention them.

Date of submission:	
Signature:	

Attachments:

- i. Project Budget
- ii. Project Workplan

Other attachments (if available)

- i. A copy of latest financial audited reports or organizational financial report
- ii. A copy of the registration certificate
- iii. List of members of governing body their affiliations, skills and experience
- iv. Organization structure/organogram including names of filled positions
- v. Child safe guard policy /manual if available.